

# ENTREPRENEUR WEEK

STUDENT NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

TEACHER NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

**Students that participate will keep the money they raise.**

***A business fee of 10% of what you make must be given back to the school. You will need to count your money at the end of every day and fill out a report to keep track of your money.***

Students will be given a “spot” where they will sell items.

**Please read the guidelines below to make sure you understand the guidelines.**

## **GUIDELINES:**

- Each student will be given a small table to sell their items/goods. You must keep your area clean before, after, and during the event. Any area not kept clean may be subject to shut down.
- Items must be new and not used.
- *Remember, your target audience is kids.* Make sure what you sell is not so expensive that they cannot afford to purchase from you. Ask yourself these questions: *Would YOU purchase what you are selling? Would YOU purchase what you are selling for the cost you are selling the item?*
- It is up to you to advertise what you are selling. You can make a store sign, brochure, handout, etc.
- Items must be clearly priced, so your customers know what they are purchasing.
- Students who have over 1 involved in your business: Designate someone to oversee making money and change. *Do not have several people in charge of your store money.*
- You are in charge of where you get your items, whether purchased or donated. Items can be brought or donated from home, handmade, etc.
- How much did it cost you to get or make your item? How much will you sell it for to make a profit based on that cost?
- The school will allow over one student or class to sell similar items. Ensure you advertise your item well enough that customers want to purchase from you and not another store.
- If you sell food of any type, it **MUST** be individually wrapped and clean!
- This is **NOT** for parents to run. Your parent(s) can help you at home to put things together, etc., however, it is the students responsibility to set up their table, run their business, etc.

Tuesday, May 27	8:00 – 9:00 a.m.	<b>Entrepreneur Stores Set Up</b> (4 <sup>th</sup> – 12 <sup>th</sup> grades only)
	2:00 – 3:30 p.m.	<b>Stores</b> are open to everyone
Wednesday, May 28:	2:00 – 3:30 p.m.	<b>Stores</b> are open to everyone
Thursday, May 29:	8:00 – 9:00 a.m.	<b>Entrepreneur Stores</b> are open to everyone
	2:15 – 3:30 p.m.	<b>Entrepreneur Stores</b> are open to everyone
	3:30 – 4:30 p.m.	<b>Entrepreneur Stores must clean up</b>

**THE BACK OF THIS FORM MUST BE FILLED OUT AND TURNED IN TO  
MRS. SUSANNE NO LATER THAN Thursday, May 22<sup>nd</sup>**

## STORE DETAILS AND PERMISSION SLIP

*[Your store is not approved until your slip is turned in  
and you get an okay from Mrs. Susanne.]*

STUDENT NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

TEACHER: \_\_\_\_\_

PARENT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_ GRADE: \_\_\_\_\_

DESCRIBE WHAT YOU WILL BE SELLING: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

HOW MUCH WILL YOU SELL YOUR ITEM(S) FOR? \_\_\_\_\_

DO YOU HAVE ANYONE SELLING AT YOUR TABLE WITH YOU? IF SO, PLEASE WRITE THEIR  
NAME(S) BELOW. *[THEY MUST ALSO FILL OUT A PERMISSION SLIP TO PARTICIPATE]*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### STUDENT BUSINESS CONTRACT:

- *By turning in this form, you understand that you and those you may sell with are in charge of the product you bring.*
- *You understand that you must keep your area clean before, after, and during the event, or your business may be shut down.*
- *You understand that you will keep the money you bring, and you will owe a fee of 10% of your proceeds to the school. You will need to count your money at the end of every day and fill out a report to keep track of your money.*
- *You must show the school how much money you made and owe a business fee of 10% to the school.*
- *If you have business partners, you must divide the money between those in your business after you pay your business fee to the school.*
- *All advertising is your responsibility.*
- *All items sold are your responsibility.*
- *The school will only provide a small table.*
- *You must be respectful to students, parents, and staff while selling, or you will be asked to close your business.*